



IONIAN UNIVERSITY SCHOOL
OF HUMANITIES HISTORY
DEPARTMENT

Study Regulations of the MA in Adriatic Studies

Article 1

General provisions

1. The Department of History of the Faculty of Humanities of the Ionian University will operate from the academic year 2024-2025 a Postgraduate Programme (MA) entitled "Adriatic Studies", in accordance with the provisions of Law no. 4957/2022.
2. The objective of the MA "Adriatic Studies" is the study of the Adriatic region, based on the terms stated in its subtitle: regionality, territoriality, mobility. The cognitive approach is not limited to the geopolitical structure of the area. It extends to the interconnection of local components, as it spreads, in time and the interaction of active social, political and societal subjects in the wide range of events that are fostered and/or offered within the geographical space, as well as the temporary or permanent unifications that occur through the political process and intercultural potential.
3. The MA "Adriatic Studies" adopts a holistic approach to the discipline of History. Its aim is to connect the Department of History with related departments, research institutions, transregional organisations, scholars and professionals from the wider Adriatic region, to create a research network on issues related to the historicity of the region and the mobility of people and ideas, as well as to promote innovation in the field of historical studies.
4. The MA awards a Diploma of Postgraduate Studies (MA) in "Adriatic Studies" with the title "Adriatic Studies" (subtitle - The Adriatic: regionality, territoriality, mobility, 14th - 18th centuries).
5. The structure, organisation and operation of the MA are governed by the provisions of the relevant laws and ministerial decisions. They are also harmonized with the decisions of the Senate of the Ionian University and the applicable legislation.

Article 2

Operating bodies of the MA "Adriatic Studies"

The operating bodies of the MA are:

1. The Senate of the Ionian University has the following responsibilities: a) approve the establishment of a Postgraduate Programme (MA) or the amendment of the decision to establish a MA, b) approve the extension of the duration of the MA, c) establish the Programme Committee, in the case of interdepartmental or interdisciplinary or joint MA, d) decide on the abolition of MA offered by the Ionian University.
2. The Assembly of the Department is responsible for the organization, administration and management of the MA and in particular: a) establish Committees for the evaluation of applications from prospective postgraduate students and approve their enrolment in the MA, b) assign the teaching work to the lecturers of the MA, c) recommend to the Senate the modification of the decision to establish the MA, as well as the extension of the duration of the MA, d) establish examination committees for the examination of the theses of postgraduate students and appoint the supervisor for each thesis, e) determine the successful completion of the course of study in order to award the degree of the MA, f) approve the report of the MA, following the recommendation of the Coordination Committee (C.C.).

By decision of the Assembly of the Department, the responsibilities of a) and

d) may be transferred to the MC of the MA.

3. The Steering Committee (SC) consists of the Director of the MA and two (2) members of the Department's Teaching and Research Staff, who have a related subject to that of the MA and undertake teaching work in it. The members of the SC are determined by decision of the Department Assembly. The Board is responsible for monitoring and coordinating the operation of the programme and in particular: a) draws up the initial annual budget of the MA and its amendments, provided that the MA has resources in accordance with Article 84, and recommends its approval to the Research Committee of the Special Account for Research Funds (SARF), b) draws up the programme report and recommends its approval to the Assembly of the Department, c) approves the expenditure of the MA, d) approves the award of scholarships, whether contributory or not, as defined in the decision establishing the MA and the Regulations for postgraduate and doctoral studies, e) recommend to the Departmental Assembly the allocation of teaching work, as well as the assignment of teaching work to the categories of lecturers referred to in Article 83, f) recommend to the Departmental Assembly the invitation of Visiting Professors to cover the teaching needs of the MA, g) draw up a plan for the

modification of the curriculum, which is submitted to the Departmental Assembly, h) recommend to the Departmental Assembly the reallocation of courses between academic semesters, as well as issues related to the qualitative upgrading of the curriculum, i) participate in the coordination of the internal

evaluation process of the MA, j) guarantee the functioning of the internal feedback and evaluation mechanism of the MA (cf. (see below, Article 19 "Evaluation of the MA").

4. The Director of the MA comes from the members of the Department's teaching staff, preferably of the rank of Professor or Associate Professor, and is appointed by decision of the Department's Assembly for a two-year term, renewable without limitation. In the case of an interdepartmental, interdisciplinary or joint MA, one (1) member of the Curriculum Committee shall be appointed by the Curriculum Committee as the Director of the MA. The Director of the MA, as well as the members of the Board and the Curriculum Committee shall not be entitled to any remuneration or any compensation for the performance of the responsibilities assigned to them and related to the performance of their duties. The Director shall have the following responsibilities: a) the Director shall preside over the Board and the Curriculum Committee, as well as the Curriculum Committee, in the case of an interdepartmental or interdisciplinary or joint MA, draw up the agenda and convene its meetings, b) make recommendations to the Board and the other bodies of the MA and the University, c) be the Scientific Director of the programme in accordance with Article 234 and exercise the respective responsibilities, d) monitor the implementation of the decisions of the bodies of the MA and the Internal Regulations for postgraduate programmes, as well as the monitoring of the implementation of the MA budget and e) exercise any other responsibilities specified in the decision of establishing the MA.

Article 3

Title of Studies

1. The MA degree is a public document. Its type is defined by decision of the Senate of the Ionian University. The title of the MA shall include the name of the Department of History, the School of which it is a part and the title, as well as any additional information required by the legislation in force.
2. The graduation ritual follows the formalities defined by the relevant decisions of the Senate of the Ionian University.
3. The awarding of the degree is the responsibility of the Assembly of the Department. If the postgraduate student has fulfilled all his/her obligations, the Secretariat informs the Director of the MA, who puts the issue of

awarding the degree to the student to the Departmental Assembly. Before the date of the award and after the relevant decision of the Departmental Assembly, the Secretariat may grant the student a certificate of completion of his/her studies in the MA, upon written request.

Article 4

Structure and courses of the MA

1. The MA has a duration of four (4) semesters. The first three semesters are spent teaching courses and conducting research. In the last semester students prepare a Dissertation. The courses of each cycle start in the winter or spring semester after a decision of the Department Assembly.
2. The language of instruction is English. Some of the teaching material may be in another language. In addition, the writing of Dissertations is done in English.
3. The teaching is composed of distance learning, in accordance with the provisions of the applicable regulations.
4. The total number of credits required for the award of the Master of Science degree is one hundred and twenty (120) ECTS credits. The number of credits per semester is 30 ECTS.
5. The annual curriculum of the courses of the MA is formulated by the Board of Directors in collaboration with the other lecturers of the MA and approved by the Assembly of the Department. It is announced at the beginning of each academic year and includes: the title of the course, the abstract, the objectives and the intended learning outcomes, the syllabus, indicative bibliography, the teaching methods (workshops, exercises, special events) and the method of evaluation. The duration of the lectures of each course shall be a minimum of nine (9) teaching hours during the semester.
6. For each course, the Director appoints, with the approval of the MA Committee, a lecturer who is responsible for the organisation of the course, the selection of additional lecturers (regular staff and external collaborators) relevant to the subject of the course, the guidance of students and their evaluation. The minimum number of teaching hours per course for the supervisor is set at 1/3 of the total number of teaching hours.
7. If a lecturer is going to be absent and a course is not going to be held, the students and the Director of the MA are informed immediately and the date and time of the substitution of the course is determined.

8. The starting time of the courses of each new course of study is the winter or spring academic semester. A change in the starting time of courses per cycle of study is made by decision of the Assembly of the Department of History.

Article 5

Duration of studies of the MA

The total duration of the MA is two (2) years, i.e. 4 semesters. During the first three semesters, course teaching, research activity and student assessment are carried out. During the fourth semester, the postgraduate thesis is prepared and evaluated. The total duration of studies cannot exceed five (5) semesters, if extended or suspended following requests for extension or suspension, respectively, described later in these Regulations.

Article 6

Teaching staff

The teaching of the courses of the MA is undertaken by members of the faculty, or retired members of the teaching staff. of the relevant institution or other universities in Greece and abroad, researchers of recognized research institutions in Greece or abroad, who hold a doctoral degree and have a recognized writing and research work, as well as scientists of recognized prestige with specialized knowledge or relevant experience in the subject of the MA, to meet the educational needs of the MA, in accordance with the provisions of Article 83 of Law No. 4957/2022. The selection of lecturers is made on the basis of a proposal of the Steering Committee and approved by the Assembly. Teaching, technical and other administrative or research staff shall receive any form of compensation for their employment in the MA, in accordance with the provisions in force and the decisions of the Steering Committee.

The secretarial support of the MA is guaranteed by its budget.

Article 7

Number of admissions

The number of positions is set at a maximum of thirty (30) persons, is updated by decision of the Department's Assembly and is announced on the website of the MA every year. In the event of a tie between candidates, all those tied will be admitted as supernumeraries. IKY (State Scholarships Foundation) scholarship holders are admitted to the MA without taking part in the procedure described below. The same applies to foreign scholarship holders of the Greek state. The number of places occupied by scholarship holders does not affect the number of places in the programme.

In order to ensure the quality of all study cycles, the total number of

postgraduate students of the Department's MA cannot exceed 40% of the total number of undergraduate students and the total number of postgraduate students per lecturer cannot exceed 8% of the total number of undergraduate students.

Article 8

Notice of vacancy - conditions of participation

1. The relevant announcement of the MA is approved by the Assembly of the Department following the proposal of the C.C. The announcement is published on the website of the Department of History of the Ionian University, on the website of the Foundation and possibly in the printed and electronic press.
2. The notice states: i) the maximum number of students that will be accepted to the MA, which cannot exceed thirty (30), ii) the requirements for the participation of postgraduate students in the selection process, iii) the supporting documents that must be submitted, iv) the method of submission of the application and the deadline for submission, v) instructions for the preparation of the Dissertation Proposal and vi) any other information that will be deemed necessary for the selection process of the postgraduate students.
3. The prerequisites for participation in the MA are the following: i) holders of a first and second cycle degree in Humanities, Social, Political and Legal Sciences of the first and second cycle of higher education institutions or universities of applied sciences of the Hellenic Republic or similar institutions of foreign countries, in accordance with the provisions of the applicable legislation, ii) a certificate of foreign language proficiency of at least C1 level, legally certified. In the case of candidates who hold a B2 level certificate, your competence in English will be assessed at the personal interview. Candidates will be required to produce an equivalent qualification.
4. The documents and supporting documents that candidates must submit online are as follows: (i) a paper application form, (ii) a photocopy of an official identification document (identity card - passport), (iii) an officially certified copy of your academic record, (iv) a copy of your transcript of records, (v) recognition of your academic record, where applicable, by the competent institutional authorities in your country of origin, (vi) a curriculum vitae, indicating your studies, published scientific work, participation in scientific conferences, professional experience and general qualifications of the candidate, (vii) evidence of professional or research experience, if any, (viii) two (2) letters of recommendation, (ix) a legally certified certificate of English language proficiency and (x) a Job Proposal.

Article 9

Selection procedure of candidates for the MA

1. The Departmental Assembly appoints the Candidate Evaluation Committee (CEC) of the MA. This committee is composed of members of the History Department's faculty who teach in the MA. The participation of the members of the Evaluation Committee in all stages of the procedure is mandatory and equivalent. Its members are responsible for conducting the personal interviews and the overall evaluation of the candidates.
2. The MA Secretariat receives the applications and supporting documents submitted by the postgraduate students within the deadlines set by the relevant notice. The supporting documents submitted by candidates must be complete, as specified in the relevant notice. Any supporting documents not submitted with the application must be detailed in a solemn declaration by the candidate, with an undertaking that they will be submitted at a later date.
3. The MA Secretariat checks the validity and completeness of the supporting documents of each candidate, prepares detailed lists of postgraduate student candidates and forwards them to the Steering Committee (SC).
4. After receiving the list of candidates and their files from the Secretariat, the selection board will set the date for the interviews. Exceptions or facilities may be granted in cases where the candidates have given a timely and reasoned indication of their inability to attend, and where the Board decides on such exceptions or facilities.
5. The SC forwards the files of the candidates to the members of the CEC.
6. Candidates are invited to:
 - I. Submit a documented Thesis Proposal relevant to the subject of the MA, as specified in the Call for Positions.
 - II. A personal interview, which will take place after the deadline for sending the documents specified in the notice. During the interview, the candidate will explain the reasons and criteria for choosing this particular programme and present his/her research interests in the specific field. The applicant's fluency and knowledge of English will also be assessed. This interview will be conducted remotely, graded by the members of the JRC and the final grade will be the average of the marks obtained by the candidate after the evaluation of the Thesis Proposal and the interview.
 - III. The proven research experience relevant to the subject of the MA (valid publications, certificates of scientific projects or other relevant information) is taken into account in the final grade.
 - IV. Special provision is made for the participation and assessment of

people with disabilities or learning and other special needs.

7. The CEC shall draw up a ranking list of candidates in accordance with the provisions of these rules and shall forward it to the SC.
8. After receiving the ranking list of the candidates, the SC checks the way in which the procedure was carried out, draws up the final ranking list and the list of successful and successful candidates, and forwards them to the Director of the MA, for validation and resolution of any issue that may arise.
9. The list of successful candidates, after their confirmation by the Assembly, is posted on the website of the MA in electronic form. Successful candidates are notified to register for the MA within a specified period of time. Candidates who fail to register within the prescribed period will lose the right to enrol in the MA, unless they apply to the Assembly on the grounds of serious illness or force majeure, which they will prove with the relevant documents. In this case the Steering Committee will examine the reasons and decide accordingly.
10. An appeal against the reserve lists may be lodged within ten days of the date of publication of the lists. The competent authority for resolving disputes at this stage shall be the SC, which shall make a recommendation to the Assembly.

Article 10

Criteria for the selection of candidates for the MA

The following criteria are taken into account for the selection of students to the MA:

1. 40% of the evaluation of the candidate's Thesis Proposal (on a scale of 10 on a scale of 1 to 10).
2. A percentage (40%) of the evaluation of the candidate during the interview (on a scale of 10 on a scale of 1 to 10).
3. 20% of the evaluation of the candidate's undergraduate performance, published scientific work, participation in scientific conferences or/and professional experience.

Article 11

Extension of postgraduate students

Extension of studies, which does not exceed n+1 (one) semester, is possible upon a justified request of the student to the Board of the MA, at the latest during the last semester of his/her studies. The SC examines the reasons for the extension request and makes a positive or negative recommendation to the Assembly, which ultimately decides on its approval or rejection. In the case of part-time students, the duration of studies shall be extended by one year.

Article 12

Suspension of postgraduate students

Provision is made, following a reasoned request by the student, for the possibility of suspension of studies for a period not exceeding two consecutive semesters. The SC examines the reasons for the request for extension and makes a positive or negative recommendation to the Assembly, which ultimately decides on its approval or rejection. Permission to suspend shall be granted only once. The period of suspension does not count towards the total time spent in the MA. During the period of suspension, the student's student status is revoked, and all the student's rights are suspended. Student status shall be restored after the end of the suspension.

Article 13

Tuition fees - Scholarships - Resources - Administrative, technical and financial operation of the MA

1. The tuition fees of the MA paid by students who are not exempted from paying fees, as provided by the applicable provisions, amount to 3,600 euros. The payment of the fees may be made in instalments, following a decision of the Steering Committee. Postgraduate students shall be required to pay the fees at the beginning of each semester, within two (2) weeks of the start of classes for the semester in question. Failure to pay the prescribed fees is grounds for withdrawal from the MA. In case of withdrawal, deletion or unsuccessful completion of studies, the fees already paid will not be refunded. Postgraduate students are entitled to a reduced ticket, as well as health and hospital care (see article 284 of Law 4957/22).
2. The resources of the MA are based on funds from research projects, sponsorships and other legitimate activities, as well as student fees.
3. The MA will have a Secretariat, as well as an administrative and technical support team, which is responsible for the various issues of its operation, such as the maintenance of student files, the keeping of records, the organisation and technical support of the implementation of the study programme, the financial management, the handling of current issues concerning the teaching staff, the students, the contacts with the various services and the collaborating institutions, as well as the public relations of the programme.

Article 14

Teaching, attendance, examinations

The teaching is composed of distance learning, in accordance with the provisions of the applicable regulations. The possibility of hybrid teaching (simultaneous face-to-face and distance teaching) is provided for in case students

of the

MA, coming from other countries of the European Union, are in Corfu at the seat of the Department of History of the Ionian University in the framework of the Erasmus programme. For the Colloquium of the 4th Semester of Studies, the physical presence of the students in Corfu at the seat of the Department of History of the Ionian University is also foreseen.

Attendance at the MA is divided into the following stages: a) compulsory attendance of courses during the first three semesters of study, b) writing of the Dissertation during the last semester of study.

Attendance of the courses and other educational and teaching activities of the MA is compulsory and controlled by the lecturers. The permissible absence limit is set at 25% of the total teaching hours of each course. Special cases (e.g. chronic illness, etc.) are dealt with by the MA Committee.

A prerequisite for the continuation of studies is the successful completion of the required semester courses, the active participation in workshops, exercises and special events within the framework of the courses.

In case of failure, the student repeats the assessment cycle, i.e. labs, exercises, assignments, once per course. If he/she fails again, he/she cannot complete the MA.

For each course there is a coordinating professor who is responsible for organizing the lectures and assessing the students. The coordinating professor is required to teach the opening lesson of the semester, and to inform students about all the topics of the course. It is also at his/her discretion to invite additional instructors whom he/she deems most appropriate to fully cover the subject matter of the course.

An Academic Advisor is appointed for each student of the MA. The main tasks of the academic advisors are to provide students with information on how to better organize their studies and to suggest the best way to achieve their academic goals.

The seminars and workshops are optional, except for the compulsory workshop of the first semester. Regarding the seminars, students must have attended the lectures and studied the specified literature. For the laboratories they must have attended the required number of meetings with the lecturer and have satisfactorily completed the laboratory exercises.

In the first (A') semester, two (2) seminars and one (1) laboratory (Applications of Digital Methods in the Humanities) are offered, which is compulsory. Students choose one (1) seminar. In the remaining semesters (B, C) two (2) seminars and two (2) workshops are offered, from which students choose to attend one (1) seminar and (1) workshop. In total, over the three semesters, students must have successfully completed three (3) seminars and three (3) workshops. The number of three

workshops includes the compulsory workshop of the first semester.

Participation in workshops and seminars is not graded. Seminar and workshop instructors will inform the course coordinators of the attendance and quality of student participation.

Students are assessed according to the structure and requirements of each course (see Course outlines, Teaching and learning methods - assessment). Students' response to seminars and workshops is taken into account in the final grade per course.

The assessment takes place after the completion of the course on a fixed date and is non-repeatable. In the case of courses taught by more than one lecturer, their participation in the assessment process shall be equivalent. The grading scale, with the possibility of half a point (0.5), ranges between zero (0) and ten (10) with a pass mark of six (6). The marks for each course shall be submitted to the Secretariat within one (1) month of the end of the examination.

The coordinating professors announce on the digital space of each course (www.opencourses.ionio.gr) how the assessment is done.

Article 14

Postgraduate Dissertation

The determination of the topic of each student's P.D. is made at the end of the second semester of study and is based on the submission of the postgraduate student's application to the Board of Directors, in which the proposed topic of the Dissertation and the proposed Supervisor are indicated. The choice of the topic is made in collaboration with one of the lecturers of the MA, chosen by the student, who has the role of Supervisor. The topics of the P.D. are submitted to the MA Committee with an accompanying letter from the Supervising Professor stating that he/she accepts the supervision of the relevant thesis. The topics of the P.D., the Supervisors, as well as the Tripartite Examination Committee, one of whose members is the Supervisor, are appointed by the SC and approved by the Assembly. Modification of the subject may be made at the request of the student to the Board up to the completion of the student's 3^{ou} semester of study. A change of Supervisor is foreseen only in special cases, which are considered by the MA Board. The Board reserves the right to select another person as Supervisor after approval by the Assembly. The Supervisor must be a lecturer in the MA, with research interests relevant to the topic of the Dissertation and is responsible for the supervision and guidance of the Dissertation.

Colloquium

The Colloquium takes place in person at the premises of the Department of History in Corfu once a year during the fourth semester of the students' studies and their participation is compulsory.

It is similar to a scientific conference. Its duration is set at two days during which students with related dissertation topics are divided into groups of four and respective sessions are set. Each session shall last two hours. Students will present their ongoing research to their peers who will be encouraged to make judgments, questions or hypotheses on their colleagues' scientific, research and historiographical hypotheses. The presence and contribution of the lecturers in the MA is purely of an organizational and advisory nature. Undergraduate and postgraduate students of the Department of History or other Departments of the Ionian University are encouraged to participate in the Colloquium meetings. Alongside the Colloquium, workshops are held in which thesis issues with thematic proximity are developed and discussed, while regional activities outside the Ionian University premises can be planned, such as visits to museums, scientific societies or archaeological sites.

FORMAT of the P.D.: The P.D. is written on a computer and bound in paper. The minimum is set at 20,000 words and the maximum at 30,000 words (text, notes, bibliography). They may be accompanied by appendices, as well as illustrations or drawings, stating their origin. The cover page shall indicate the University, the School and Department, the title of the Master's degree, the name of the postgraduate student and the date of submission. The name of the Supervising Professor and the other two members and the date of approval are marked on the cover page with the indication that "The approval of the P.D. by the Department of History of the Ionian University does not necessarily imply that the Department accepts the views of the author".

On the sheet following the cover page, the following text is given at the bottom of the page:

Author's note: "The author confirms that the content of this work is the result of personal work and that appropriate reference has been made to the work of third parties where necessary, in accordance with the rules of academic ethics."

The student must fully follow the rules and regulations of the Dissertation Regulation of the MA Adriatic Studies of the Department of History of the Ionian University.

EVALUATION PROCEDURE: The completed version of the P.D. is submitted to the Supervising Professor at the end of the students' period of study. The Supervising Professor submits within forty (40) days an Examination Report to the MC of the MA. It shall consist of the Supervising Professor and two Professors or Lecturers or Researchers of Grade A, B or C. Their selection is based on the relevance of the subject matter. The final evaluation of the P.D. is carried out within thirty (30) days from the recommendation of the Examination Committee and requires the candidate to support the P.D. remotely before the Examination Committee. The support process takes place at a predetermined time, which is

communicated to the candidate and the MA Secretariat at least seven (7) days before the oral support. The procedure is moderated by the senior member of the Examination Committee and lasts for a total of one (1) hour, during which time the candidate's thesis is presented by the candidate, questions are asked by the members of the Examination Committee and the candidate answers questions.

At the end of the oral examination, the Tripartite Examination Committee meets, without the presence of the candidate, and grades the P.D., according to the grading scale of one to ten (1-10). The basis is set at six (6). The P.D. is judged on the basis of theoretical and methodological competence, familiarity with the relevant literature, and the synthetic and analytical ability demonstrated by the student. The three-member Examination Committee announces its decision to the examinee and then draws up, signs and submits to the MA Secretariat a record of the examination, which includes the grade.

Within thirty (30) days from the completion of the support, the postgraduate student submits one (1) copy of his/her Dissertation, in which the corrections/observations of the members of the Examination Committee are incorporated, to the MA's SC. The candidate is obliged to submit his/her Dissertation in hard copy and electronic form to the MA's Secretariat and the Library of the Ionian University.

If the decision of the Tripartite Examination Committee is negative, the Board of the MA sets a new date for the candidate's test within a period not exceeding four months. The candidate shall submit the new version of the P.D. in which he/she has incorporated the comments made during the first review. If the P.D. is rejected in the second examination, the student shall be withdrawn from the MA.

Article 16

Final score

The student who has accumulated the required number of credits, as defined above, receives the Diploma of Postgraduate Studies. The grade of the MA degree is calculated as the average of the grades of the courses and the Dissertation. The grading scale has the following three grades: a) Good (6 - 6.99), b) Very good (7.00 - 8.50) and c) Excellent (8.51 - 10).

Article 17

Prerequisites for receiving the title of the MA

In order to obtain the degree of the MA, the required number of credits must be accumulated (90 ECTS credits from the three semester courses and 30 additional ECTS credits from the thesis). The final grade, which is the average of the grades of the courses and the P.D., should be at least six (6). By the deadline of the studies, the postgraduate student should have delivered a certificate from the University Library that he/she has deposited the text of the P.D. and that

he/she does not owe any textbooks or other scientific material borrowed during the studies. In addition, by the deadline of the student's studies, the Supervisor of the student's Dissertation must have submitted to the Secretariat a written certificate of successful support by the student of his/her Dissertation, signed by the Tripartite Examination Committee. Finally, by the deadline of the studies, the postgraduate student must have delivered to the Supervisor a copy of the Dissertation in paper and/or electronic format, depending on the decision of the Supervisor.

Article 18

Rights and obligations of students

A) Postgraduate students have all the rights and benefits provided for students of the first cycle of studies, except for the right to free textbooks, as defined by the law in force. The Ionian University ensures that students with disabilities and/or special educational needs have accessibility to the proposed textbooks and teaching.

B) The obligations of registered postgraduate students are as follows:

1. Attendance of courses delivered through modern distance learning is compulsory. A postgraduate student who is absent for more than 25% of the scheduled teaching hours, exercises, laboratories and special lectures of each course per semester (as determined by the course attendance records) is considered to have failed the course and is required to repeat the attendance and examination.
2. Meeting the deadlines for the submission of academic work.
3. Participation in the forms of assessment foreseen (examinations, exercises, assignments).
4. The submission to the Secretariat, within the time frame set by the Directorate and the Coordinators, of the Research Memorandum for the preparation of the P.D. as well as the submission of the declaration of responsibility for compliance with the rules of copying/plagiarism.
5. The payment of tuition fees on the dates communicated by the Programme Secretariat. The fulfilment of the financial obligations until the beginning of the last semester is necessary for the student to continue with the thesis. In any case, the payment of all financial obligations is a prerequisite for the receipt of the certificate of completion of studies and participation in the graduation ceremony.

Article 19

Evaluation of the MA

At the end of each semester, the postgraduate students evaluate each course and each lecturer by completing a special evaluation questionnaire. The Director and the

C.C. of the MA collaborate with the Internal Evaluation Group (IEG) of the History Department and the Quality Assurance Unit (QAU) of the Ionian University for the successful realization of the evaluation. At the end of the term of office of the Board, under the responsibility of the outgoing Director, a report on the research and educational work of the MA is drawn up, with the aim of upgrading the studies, better utilization of human resources and improvement of the existing infrastructure of the MA.

An internal feedback and evaluation mechanism for the MA is also foreseen, which operates as follows:

- Interviews by the Director and members of the Board with a representative sample of students. The interviews will include the topics mentioned above, and students will be given the opportunity to raise issues of concern.
- A questionnaire addressed to the lecturers of the MA with evaluation questions on the structures of the MA, the quality strategy and targeting, the management and administrative services of the MA, the feedback mechanism, as well as self-assessment questions regarding teaching methods and cooperation with students.
- Letters addressed to the partner institutions, asking them for feedback on the cooperation with the members of the MA, the quality target and the evaluation mechanism.
- The Director and the C.C. of the MA collect and process the results during the 4th semester of study. They prepare a report, in which, in addition to the findings resulting from the feedback, they propose the changes, improvements that are considered necessary. They submit the report to the Department's IEG and the QAU of the Ionian University.
- Adjust elements of the MA according to the results of the Internal Evaluation, the Internal Report of the QAU and the Internal Feedback Mechanism in all services and structures of the MA.

Article 20

Transitional provisions

The Assembly of the Department of History is the competent decision-making body for the resolution of any issue, interpretative or otherwise, concerning postgraduate studies, as well as for the amendment of this Regulation, except in cases otherwise provided by law and the decisions of the Senate of the Ionian University.